



# NEW ZEALAND REGISTRATION SUPPLEMENT

## - SAE AUDIO ENGINEERING PROGRAMS - START DATES, COSTS, ENROLMENT FORM

2009 - 2010

**SAE NEW ZEALAND IS RECOGNISED BY:**

- The New Zealand Qualifications Authority (NZQA)
- The New Zealand Ministry of Education (MOE)
- The New Zealand Tertiary Education Commission (TEC)
- StudyLink
- The University of Middlesex, London UK
- The Southern Cross University, Lismore Australia

**SAE NEW ZEALAND IS PROUD TO USE THE FOLLOWING DISTRIBUTORS:**



# ENROLMENT INFORMATION

## THE PROCESS:

1. Choose the program you wish to enrol in. Note the different starting dates/class times.
2. Complete the Enrolment Form and Demographic Details. Print clearly in pen.  
Do not leave out any details.
3. Read the Registration Agreement on the reverse side of the Enrolment Form. Sign it.
4. Sign the Enrolment Form and Demographic Details.
5. Include the following copies:
  - Highest education
  - Transcript of successfully completed Diploma In Audio Engineering (if enrolling into the Degree)
  - IELTS-test/language proof if English is not your first language
  - Evidence of age: copy of either Birth certificate, passport or photo driver's licence
  - To qualify as a **domestic student**: Copy of one of the following:
    - Birth certificate with place of birth stated NZ, Cook Islands, Tokelau or Niue;
    - New Zealand passport;
    - A statement of Whakapapa, including date of birth, countersigned by a kaumatua;
    - certificate of citizenship or letter of confirmation;
    - Overseas passport with residency stamp;
6. Make out a cheque for the Registration Fee or Administration Fee, payable to "SAE"
7. Send or personally deliver all documents to SAE Institute.
8. You will receive an "Offer of a Place" letter and an Enrolment letter.
9. Sign the "Offer of Place" letter. Return the signed "Offer of Place" letter to SAE Institute.

**=> You are now formally enrolled and will receive further correspondence from us. You have the option of withdrawing from the program prior to the eighth calendar day from commencement of the program.**

## YOUR CHECKLIST:

- ENROLMENT FORM FILLED IN COMPLETELY AND SIGNED
- REGISTRATION AGREEMENT READ, UNDERSTOOD AND SIGNED
- PROOF OF AGE (COPY)
- PROOF OF EDUCATION (COPY)
- PROOF OF CITIZENSHIP FOR DOMESTIC STUDENTS (COPY OF BIRTH CERTIFICATE OR PASSPORT)
- PROOF OF LANGUAGE SKILLS IF ENGLISH IS YOUR SECOND LANGUAGE (IELTS)
- COPY OF SUCCESSFUL DIPLOMA TRANSCRIPT (IF ENROLLING IN YEARS 2 & 3 OF THE BACHELOR DEGREE)
- CHEQUE FOR REGISTRATION FEE OR ADMINISTRATION FEE

Send to:

SAE Institute  
18 Heather Street  
Parnell  
Auckland  
New Zealand

*If you have any concerns with enrolling please give us a call on 09-373 47 12 or write an email to [infonz@sae.edu](mailto:infonz@sae.edu)*



10, 12 & 18 Heather St,  
Parnell, AUCKLAND  
NEW ZEALAND

Tel: (09) 373 4712  
Fax: (09) 373 4713  
Email: infonz@sae.edu  
Internet: www.sae.edu

# 8174 SAE INSTITUTE - NEW ZEALAND ENROLMENT FORM

**PLEASE READ THE ENROLMENT INFORMATION (PAGE 2) BEFORE COMPLETING**

## PERSONAL DETAILS OF APPLICANT

(Please Print Clearly)

<b>Surname</b>		<b>Date of Birth</b>	
<b>Names</b>	First Middle	<b>Tel. private</b>	
<b>Street</b>		<b>Tel. work</b>	
<b>Suburb</b>		<b>Email</b>	
	Post Code	<b>Citizenship</b>	
<b>City</b>		<b>Passport No</b>	
<b>Country</b>		<b>NSI Number</b>	
<b>Highest education</b>		<b>IELTS Score</b>	
<b>First Language</b>		<small>not applicable if first language is English</small>	
<b>Contact in emergency</b>	Name	Relation	Phone

Must be a close family member not living with the applicant

SAE Institute conducts programs/ seminars. Please complete the following information:

<b>Program Name</b>			
<b>Program Start Date</b>		<b>For office use only!</b> Authorised by: _____ Date Received: _____ Total Program Fees: \$ _____ Student's Age at Enrolment: _____ Paid Today: \$ _____ Cheque Num: _____ Rego/Admin Fee: \$ _____ Program Fee: \$ _____ Trust Deposit: \$ _____	
<b>Program End Date</b>			
<b>Program Code</b>			
<b>Registration Fee or Administration Fee</b>	\$ _____ <small>Payable at the time of Enrolment by cheque only Not covered by Student Loan</small>		
<b>Total Fees</b>	\$ _____ <small>INCLUDING REGISTRATION OR ADMINISTRATION FEE AND COURSE FEE</small>		

**A cheque for the Registration or Administration fee must be enclosed with this form to reserve a place on the program. If applying for a student loan please note that the registration or Administration fee is not covered by the loan.**

I have enclosed all necessary documents according to the enrolment information (page 2):

I have read and understood all the terms and conditions of enrolment set out on the reverse side of this form, student policies and in our current SAE brochures and I will abide by these terms and conditions. (This form is always part of the current SAE Registration Prospectus).

<b>Signature of Applicant</b> (or Legal Guardian if Applicant is under 18 years of age)	<b>Name printed</b>	<b>Date</b>	<b>Town</b>

### IMPORTANT PAYMENT INFORMATION

Payment of the Rego or Admin fee **must** be made by cheque. Other program fees must also be paid by cheque. Cheques are to be made payable to "SAE".

# DEMOGRAPHIC DETAILS SURVEY FORM



## VERY IMPORTANT INFORMATION

The purpose of this survey form is to collect the required statistical information set out by the Ministry of Education and other government agencies.

In order for students enrolled at SAE to receive government funding and for international students to qualify for student visas the following form needs to be filled in properly and accurately.

Please fill in all the sections on this form and return it immediately. If you have any questions contact the SAE Institute Auckland Administration Office.

Program	<input type="text"/>		
Full name as shown on passport	<input type="text"/>		
Full name as shown on enrolment form if different from above	<input type="text"/>		
Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	Gender	<input type="checkbox"/> male <input type="checkbox"/> female
Address 12 Months Prior to Enrolment	Street Number      Street		<input type="text"/>
	Suburb	City	Post Code

Citizenship or Residency

New Zealand Citizen       New Zealand Permanent Resident

Australian Citizen

Other... please specify:

If you have ticked "Other" above, please also specify the source of funding for your studies from the list below:

Full fee paying foreign student

MFAT scholarship, Aotearoa scholarship

Exchange student

Military personnel, diplomatic staff or family, operation deep freeze

**Ethnicity** You may tick up to three boxes that apply to you

<input type="checkbox"/> European	<input type="checkbox"/> Tongan	<input type="checkbox"/> Other Pacific Island
<input type="checkbox"/> New Zealand Maori	<input type="checkbox"/> Niuean	<input type="checkbox"/> Chinese
<input type="checkbox"/> Cook Island Maori	<input type="checkbox"/> Tokelauen	<input type="checkbox"/> Indian
<input type="checkbox"/> Samoan	<input type="checkbox"/> Fijian	<input type="checkbox"/> Other Asian
<input type="checkbox"/> Other		

If you have ticked either "Other Pacific Island", "Other Asian" or "Other"..... Please specify Ethnicity:

**Iwi** If you identified as a NZ Maori above which Iwi do you identify with?

**Disability** Do you live with the effects of significant injury, long term illness or disability? This information is confidential.

yes

no

Do you have any special requirements that would assist your learning?

Please tick the box that best describes your disability:

accessability

learning disability

visual impairment

head injury

hearing impairment

other

**Prior Activity** What was your main activity in New Zealand at 1 October in the year prior to your enrolment into this course?

Secondary School Student

University student

House-person or retired

Wage or salary worker

Polytechnic student

Overseas  
(irrespective of occupation)

Unemployed or other beneficiary

College of Education student

Wananga student

Self-employed

PTE\* student

\* Private Training Establishment

**Secondary School** State the name of the secondary school you attended:

When was your last year at secondary school?

What is the highest academic award you hold from a secondary school? Tick only one box.

No secondary qualification

Higher School Certificate  
(from bursary or scholarship exams)

Scholarship

NCEA Level 1 or School Certificate

Entrance qualification

Overseas award

NCEA Level 2 or Sixth Form Cert

B Bursary

none of the above

University Entrance (prior to 1986)

A Bursary

What year did you attain your highest secondary academic award?

Please specify if "Overseas award" or "none of the above"

Is this your first enrolment into any tertiary training institution?

yes

no

If no, what year did you first enrol into a tertiary training institution?

**I certify that the information given above is true and correct.**

(Signature)

(Date)

# 8174-SAE INSTITUTE REGISTRATION AGREEMENT

## 1 Definitions

1.1 The following terms are used in this agreement

- (a) "Date of Commencement" - the scheduled start date of the program, as displayed in our current promotional material.
- (b) "Program" - means the series of classes in which the student is enrolled.
- (c) "Registration Fee" - means the sum of money paid by the student to reserve a place in an advertised program.
- (d) "Administration Fee" - means the sum of money paid by the student to cover administration costs during program.
- (e) "Institute" - means the SAE Institute (Auckland New Zealand).
- (f) "Student" - means the signatory of these terms and conditions.
- (g) "Facility Equipment" - means all studios and practical work stations located within the Institute's premises

## 2 Registration Fee or Administration Fee

- 2.1 The Student agrees to pay the full registration fee or administration fee prior to the Date of Commencement of the program.
- 2.2 All monies paid will be deposited into a trust account for the duration of the eighth day withdrawal period (section 236A of the Education Act 1989) and an official receipt will be issued by the trustee.
- 2.3 In the event that the Student does not pay the full registration fee or full administration fee prior to the commencement date, his or her program can be cancelled by the Institute, and the place offered to other students.
- 2.4 If the Student advises the Institute in writing of their intention not to commence the program prior to the eighth calendar day from the date of commencement, the PAID registration fee or administration fee and any advance tuition payments will be refunded by the Institute. Pursuant to the Education Act 1989, Section 236A, an administration fee of \$500, or 10% of the advance payment, whichever is the lesser, will be deducted from any registration fees refunded. All refund payments are issued by the trustees.
- 2.5 No refund will be authorised for notification received on, or after, the eighth calendar day from the date of commencement.
- 2.6 The registration fees or administration fees and advance payments can be transferred to the next available SAE program within one year after cancellation upon receipt of written notification requesting transfer.
- 2.7 Student fee protection information: Upon enrolment in the program the Institute undertakes to provide appropriate student fee protection mechanisms according to the requirements of the New Zealand Qualifications Authority. The cost for this is included in the registration fee or administration fee. Any remaining portion of tuition fees paid by the student shall be reimbursed in the unlikely case of failure of the Institute to provide tuition due to financial insolvency or regulatory closure.

## 3. Content of Program and Recognition of Learning

- 3.1 The Student acknowledges that the Institute is entitled to change the content of the course in which the Student is enrolled at any time, allowing for new equipment and subjects to be introduced and inappropriate subjects to be deleted.
- 3.2 The Institute undertakes to register any successfully completed parts of the course assessed under the National Qualifications Framework (Unit Standards) with the NZQA on the Student's Record of Learning upon payment of these NZQA fees by the student. If the Student discontinues the course his/her achievements shall be credited with NZQA up to the date of paid cancellation/NZQA fees. Any achievements pertaining to the Diploma In Film Making, Diploma In Audio Engineering and/or National Qualifications Framework may be credited to other SAE programmes as applicable.
- 3.3 NZQA Unit Standards Credits of Learning can only be given for NZQA approved course components delivered by the Institute.

## 4 Fee Payment and Facility Equipment Use

- 4.1 The Student agrees to pay tuition fees regularly and by the due dates. Government assistance is used for providing lower effective program fees for domestic students and for maintaining and improving a high standard of facilities.
- 4.2 Late payment of fees will result in cancellation of all facility equipment use and possible cancellation of lectures.
- 4.3 The Student acknowledges that during his or her use of the facility equipment, he or she is responsible for ensuring no equipment is damaged or stolen as a direct or indirect result of a failure on his or her part to exercise reasonable care in use of all facility equipment.
- 4.4 In the event that facility equipment is not functioning during the student's use, the student agrees to notify a staff member, of the Institute, immediately giving full details of the malfunction.
- 4.5 The Institute takes no responsibility for the function and integration, or loss, of third party equipment brought onto the premises. All facility equipment is fully equipped to enable the student to complete the program.
- 4.6 In the event that facility equipment is damaged or stolen during the student's use of the facility equipment as a result of failure on his or her part to exercise reasonable care of the facility equipment, the student agrees to pay within twenty one (21) days all cost relevant to replacing or repairing such equipment.
- 4.7 The Institute reserves the right to cancel the student's booked studio time. All attempts will be made to notify the student of such cancellation. Times lost due to such cancellation will be re-booked in favour of the student.

## 5 Cancellation

- 5.1 Advance fee payments will not be refunded after the eighth calendar day after the commencement of the program, however advance fees paid may be credited to another SAE program.
- 5.2 If a student discontinues or terminates the program he or she is attending, the student is liable for any tuition fees outstanding at time of cancellation. The Institute is entitled to recover from the student all legal and other costs incurred by the Institute arising from the collection of outstanding tuition or cancellation fees.
- 5.3 Student cancellations are to be submitted only in writing. Non attendance of classes does not constitute cancellation of the program.

## 6 Termination by the Institute

- 6.1 If a student's conduct is deemed to be unsuitable to attend the Institute, the Principal of the Institute reserves the right to expel the student. All tuition fees are due at the time of expulsion.

## 7 Disclosure of Information

- 7.1 The Student authorises the Institute to release, or make available for audit inspection, information specific to student enrolment records, compulsory fees and program-related costs, student attendance records, student academic records, information pertaining to the student allowance and loan applications and information pertaining to the use of government assistance received from the Ministry of Education or its nominated representative (section 238A of the Education Act 1989).
- 7.2 The Student authorises the Institute to release any and all information regarding the student for the mandatory reporting requirements to any and all government agencies.

## 8 Student Policy

- 8.1 The student also agrees to have read and understood all policies described in the Institute's current promotional material.
- 8.2 This agreement and Enrolment form may not be issued without the Registration Prospectus.

I, \_\_\_\_\_ of \_\_\_\_\_, a student enrolling  
NAME ADDRESS  
 in SAE INSTITUTE, agree to be bound by the terms and conditions set forth in this agreement.

.....  
(Signature)

.....  
(Date)

.....  
(Place - Town/City)

please indicate if a legal guardian is signing on behalf of the student

# ELECTRONIC MUSIC PRODUCTION 6 months PART-TIME

## ELECTRONIC MUSIC PRODUCTION PROGRAM OVERVIEW (this program is not available to Overseas Students)

The unique EMP provides an opportunity for music enthusiasts to unleash their passion for sound on the best music equipment on the planet, training with the international industry experts. The program encourages individualism and combines the fundamentals of electronic music production with practical experimentation and personal creativity. Students will graduate from the six-month program with the skills and knowledge to create the music they love and gain a strong foundation for future learning.

EMP TOPICS: Sound theory · Computer hardware/Mac basics · Project studio recording · MIDI · Logic · Reason · Recycle · Beat programming · Filters · EQ · Consoles · Dynamic processors · Effects · Patch bays · Digital theory · Pro Tools · Remixing · Microphones · Music theory · Student listening · Advanced MIDI · Sampling · Synthesis · Mastering · DJing

## ELECTRONIC MUSIC PRODUCTION PROGRAM DETAILS

<b>Program Name</b>	Electronic Music Production	<b>Accreditation</b>	This program is Not NZQA accredited
<b>Program Duration</b>	6 months - Part Time	<b>Qualification</b>	Certificate In Electronic Music Production

## ELECTRONIC MUSIC PRODUCTION PROGRAM START DATES

Program Code	Start Date	End Date	Theory Classes	Class Time
EMP809	11 August 2009	12 February 2010	Tues & Thur	7pm to 9:30pm
EMP210	16 February 2010	29 July 2010	Tues & Thur	7pm to 9:30pm

## PLAN A TUITION FEES (Single Payment)

All Fees are Payable Prior to Commencement

<b>Registration Fee</b>	\$500
<b>Program Fee</b>	\$3,000
<b>Total Fees incl GST</b>	\$3,500

## PLAN B TUITION FEES (by Instalments)

Instalments are Payable One Month In Advance

<b>Registration Fee</b>	\$500
<b>Program Fee</b>	6 Payments of \$500
<b>Total Fees incl GST</b>	\$3,500

NOTE: Students will require additional media (discs, textbook). These program-related costs amount to approximately to \$100.

**THIS PROGRAM QUALIFIES AS A SAE CERTIFICATE IN ELECTRONIC MUSIC PRODUCTION**  
(this is not an NZQA accredited course, therefore is not eligible for student loans and allowances)

### Entry Requirements

**Age:** minimum 16  
**Education:** Open  
Some mathematical and music knowledge is an advantage.  
A good command of oral and written English.

### Institute Holidays

SAE closes during public holidays. This includes a three-week break over Christmas. These three weeks being the last week in December and the first two weeks in January.

### Assignments & Exams

To be granted the SAE Certificate the student must pass both the theoretical and practical assignments. The competency grade is equal to 70%.

### Practical Bookings

Each student can individually book work stations and studio time during the program.  
  
The Institute's operating hours allow for sufficient practical time for use by students.  
Practical time is booked on a weekly basis.

Students undertaking this program are expected to complete creative projects using our recording studios and work stations.

### Fee Protection

All registration and advance payments for program fees must be made by **cheque**.

The Registration fee and Program fees remain in trust until the eighth calendar day after commencement of the program.

No refunds will be issued after the eighth calendar day after the commencement date of the program.

### Program Accreditation

SAE Institute Auckland is registered by the NZQA as a Private Training Establishment. The Electronic Music Production is an exclusive SAE program. This program is not NZQA accredited, therefore students are not eligible for Student Loans and Allowance.

### Your Next Step

1. Fill out the registration form
2. Enclose a **cheque** for the registration fee.
3. Forward the completed registration form with necessary documents to the SAE Institute.

# DIPLOMA IN AUDIO ENGINEERING (PC1902) 12 months FULL-TIME

## DIPLOMA IN AUDIO ENGINEERING (LEVEL 5) PROGRAM OVERVIEW

The DIPLOMA IN AUDIO ENGINEERING (Level 5) focuses on our students achieving their career goals in this exciting industry. This intensive program incorporates the latest technologies, recording studios, audio software, processing equipment and therefore directs our students on a focused pathway as an audio engineer in the audio and music industry.

The practical work flow within the Diploma In Audio Engineering involves all stages of Project Planning, Professional Studio Recording, Creative Techniques in Audio Design, Post Production, Mastering and Live Sound as an Audio Engineer. Theory and practical lectures are supported by professional projects. This learning strategy has been developed from years of experience in our graduates achieving broad knowledge and creative engineering skills on entering the audio/music industry.

## DIPLOMA IN AUDIO ENGINEERING PROGRAM DETAILS

<b>Program Name</b>	Diploma In Audio Engineering	<b>Accreditation</b>	This program is NZQA accredited
<b>Program Duration</b>	12 months - Full Time	<b>Qualification</b>	Diploma In Audio Engineering (Level 5)

## FULL TIME - PROGRAM START DATES FOR THE DIPLOMA IN AUDIO ENGINEERING

Program Code	Start Date	End Date	Theory Classes	Class Time
AED909X	21 Sept 2009	10 Sept 2010	Mon to Thur (Fri)	2pm to 5pm
AED110X	11 January 2010	10 Dec 2010	Mon to Thur (Fri)	10am to 1pm
AED410X	05 April 2010	25 March 2011	Mon to Thur (Fri)	2pm to 5pm
AED610X	28 June 2010	17 June 2011	Mon to Thur (Fri)	10am to 1pm

## LOCAL STUDENT TUITION FEES

Registration Fee Is Payable Prior to Commencement

<b>Registration Fee</b>	\$500
<b>Program Fee</b>	\$9,215
<b>Total Fees incl GST</b>	\$9,715

## INTERNATIONAL STUDENT TUITION FEES

Total Fees Are Payable In Full Prior to Commencement

<b>Registration Fee</b>	\$500
<b>Program Fee</b>	\$19,000
<b>Total Fees incl GST</b>	\$19,500

NOTE: Students will require additional media (disks, textbook). These program-related costs amount to approx \$200 can be part of a student loan.

NOTE: Students who are New Zealand Citizens, permanent residents of New Zealand, Australian citizens or permanent residents or students from Cook Islands, Tokelau, Niue residing in New Zealand are domestic students and are entitled for **UTTA-Funding**.

Fees are published following advice from the Government as to the level of EFTS funding each year. Tuition Fees are correct at time of publication but may be subject to change. Due to a limit imposed on EFTS, UTTA funding may not be available for enrolment late in the year.

## THIS PROGRAM QUALIFIES AS A NZQA APPROVED DIPLOMA IN AUDIO ENGINEERING (Level 5)

### Entry Requirements

**Age:** minimum 17  
**Education:** Minimum School Certificate / NCEA Level 1 in maths and science or adult entry if over 20 years of age. Good command of oral and written English  
**International Student:**  
 Age: 18, Academic IELTS Test Score 6 minimum (or equivalent) if English is your second language. Valid Study VISA.

### Assignments & Exams

To be granted the SAE Diploma the student must pass both the theoretical and practical assignments. The competency grade is equal to 70%.

### Practical bookings

Each student can individually book work stations and studio time during the program. The Institute's operating hours allow for sufficient practical time for individual use by students. Practical time is booked on a weekly basis.

Students undertaking this program are expected to complete professional projects using our recording studios and work stations. On average, an audio student may spend many hours throughout the program perfecting operational techniques and graduates with a portfolio on compact disc.

### Fee Protection

All registration and advance payments for program fees must be made by **cheque**. The Registration fee and Program fees remain in trust until the eighth calendar day after commencement of the program. No refunds will be issued after the eighth calendar day after the commencement date of the program.

### Institute Holidays

SAE closes during public holidays. This includes a three-week break over Christmas. These three weeks being the last week in December and the first two weeks in January.

### Program Accreditation

SAE Institute Auckland is registered by the NZQA as a Private Training Establishment. This program is NZQA accredited as a Diploma in Audio Engineering and is registered with the Ministry of Education for Student Loans and Allowance.

### Your Next Step

1. Fill out the registration form
2. Enclose a **cheque** for the registration fee.
3. Forward the completed registration form with necessary documents to the SAE Institute.
4. Return "Offer of Place" letter.

# DIPLOMA IN AUDIO ENGINEERING (PC1902) 24 months PART-TIME

## DIPLOMA IN AUDIO ENGINEERING (LEVEL 5) PROGRAM OVERVIEW

The DIPLOMA IN AUDIO ENGINEERING (Level 5) focuses on our students achieving their career goals in this exciting industry. This intensive program incorporates the latest technologies, recording studios, audio software, processing equipment and therefore directs our students on a focused pathway as an audio engineer in the audio and music industry.

The practical work flow within the Diploma In Audio Engineering involves all stages of Project Planning, Professional Studio Recording, Creative Techniques in Audio Design, Post Production, Mastering and Live Sound as an Audio Engineer. Theory and practical lectures are supported by professional projects. This learning strategy has been developed from years of experience in our graduates achieving broad knowledge and creative engineering skills on entering the audio/music industry.

## DIPLOMA IN AUDIO ENGINEERING PROGRAM DETAILS

<b>Program Name</b>	Diploma In Audio Engineering	<b>Accreditation</b>	This program is NZQA accredited
<b>Program Duration</b>	24 months - Part Time	<b>Qualification</b>	Diploma In Audio Engineering (Level 5)

## PART TIME - PROGRAM START DATES FOR THE DIPLOMA IN AUDIO ENGINEERING

Program Code	Start Date	End Date	Theory Classes	Class Time
AED210P	16 February 2010	27 Jan 2012	Tues & Thur	7pm to 9:30pm
AED211P	15 February 2011	25 Jan 2013	Tues & Thur	7pm to 9:30pm

### LOCAL STUDENT TUITION FEES

Registration Fee Is Payable Prior to Commencement

<b>Registration Fee</b>	\$500
<b>Program Fee</b>	\$9,215
<b>Total Fees incl GST</b>	\$9,715

### INTERNATIONAL STUDENT TUITION FEES

Total Fees Are Payable In Full Prior to Commencement

<b>Registration Fee</b>	\$500
<b>Program Fee</b>	\$19,000
<b>Total Fees incl GST</b>	\$19,500

NOTE: Students will require additional media (disks, textbook). These program-related costs of up to \$200 can be part of a student loan.

NOTE: Students who are New Zealand Citizens, permanent residents of New Zealand, Australian citizens or permanent residents or students from Cook Islands, Tokelau, Niue residing in New Zealand are domestic students and are entitled for **UTTA-Funding**.

Fees are published following advice from the Government as to the level of EFTS funding each year. Tuition Fees are correct at time of publication but may be subject to change. Due to a limit imposed on EFTS, UTTA funding may not be available for enrolment late in the year.

## THIS PROGRAM QUALIFIES AS A NZQA APPROVED DIPLOMA IN AUDIO ENGINEERING (Level 5)

Entry Requirements	Practical bookings	Fee Protection	Program Accreditation
<p><b>Age:</b> minimum 17</p> <p><b>Education:</b> Minimum School Certificate / NCEA Level 1 in maths and science. Good command of oral and written English or adult entry if over 20 years of age.</p> <p><b>International Student:</b> Age: 18, Academic IELTS Test Score 6 minimum (or equivalent) if English is your second language. Valid Study VISA.</p>	<p>Each student can individually book work stations and studio time during the program. The Institute's operating hours allow for sufficient practical time for individual use by students. Practical time is booked on a fortnightly basis.</p> <p>Students undertaking this program are expected to complete professional projects using our recording studios and work stations. On average, an audio student may spend many hours throughout the program perfecting operational techniques and graduates with a portfolio on compact disc.</p>	<p>All registration and advance payments for program fees must be made by <b>cheque</b>. The Registration fee and Program fees remain in trust until the eighth calendar day after commencement of the program. No refunds will be issued after the eighth calendar day after the commencement date of the program.</p>	<p>SAE Institute Auckland is registered by the NZQA as a Private Training Establishment. This program is NZQA accredited as a Diploma in Audio Engineering and is registered with the Ministry of Education for Student Loans and Allowance.</p>
<p><b>Assignments &amp; Exams</b></p> <p>To be granted the SAE Diploma the student must pass both the theoretical and practical assignments. The competency grade is equal to 70%.</p>		<p><b>Institute Holidays</b></p> <p>SAE closes during public holidays. This includes a three-week break over Christmas. These three weeks being the last week in December and the first two weeks in January.</p>	<p><b>Your Next Step</b></p> <ol style="list-style-type: none"> <li>1. Fill out the registration form</li> <li>2. Enclose a <b>cheque</b> for the registration fee.</li> <li>3. Forward the completed registration form with necessary documents to the SAE Institute.</li> <li>4. Return "Offer of Place" letter.</li> </ol>

# BACHELOR OF RECORDING ARTS DEGREE (PC1196) FULL-TIME

## \* 2 ADDITIONAL YEARS - ON SUCCESSFUL COMPLETION OF THE DIPLOMA IN AUDIO ENGINEERING

Audio Engineering students wishing to further their career goal may continue their degree level study with SAE Institute (Auckland, New Zealand). Students are able to complete the second and third years of the Bachelor of Recording Arts Degree program with SAE Institute (Auckland, New Zealand) on successful completion of their Diploma in Audio Engineering program.

The BACHELOR OF RECORDING ARTS incorporates the development of creative skills and research methods necessary in today's highly competitive digital media and infotainment industry. This gives perspective employers confidence that our graduates will get the job done. This stage furthers the development of music production skills relevant to the commercial and classical music worlds. It develops the understanding of relevant aspects of business management and legal matters as well as communication and research skills. This Degree is a research based degree opening the way to the highest levels of academic education (Masters and PhD).

## BACHELOR OF RECORDING ARTS PROGRAM DETAILS

<b>Program Name</b>	Bachelor of Recording Arts	<b>Accreditation</b>	This Degree is NZQA accredited
<b>Program Duration</b>	2 Additional Years - Full Time*	<b>Qualification</b>	BACHELOR OF RECORDING ARTS

## FULL TIME - PROGRAM START DATES FOR THE BACHELOR OF RECORDING ARTS

Program Code	Start Date	End Date	Theory Classes	Class Time
BRA709	13 July 2009	08 July 2011	Mon to Thur (Fri)	2pm to 5pm
BRA110	11 January 2010	06 January 2012	Mon to Thur (Fri)	10am to 1pm
BRA710	12 July 2010	06 July 2012	Mon to Thur (Fri)	2pm to 5pm
BRA111	10 January 2011	04 January 2013	Mon to Thur (Fri)	10am to 1pm

## LOCAL STUDENT TUITION FEES

Administration Fee Is Payable Prior to Commencement

<b>Administration Fee</b>	\$500
<b>Program Fee</b>	\$13,047
<b>Total Fees incl GST</b>	\$13,547

## INTERNATIONAL STUDENT TUITION FEES

Total Fees Are Payable In Full Prior to Commencement

<b>Administration Fee</b>	\$500
<b>Program Fee</b>	\$27,885
<b>Total Fees incl GST</b>	\$28,385

NOTE: Students will require additional media (disks, textbook). These program-related costs amount to approx \$200 can be part of a student loan.

NOTE: Students who are New Zealand Citizens, permanent residents of New Zealand, Australian citizens or permanent residents or students from Cook Islands, Tokelau, Niue residing in New Zealand are domestic students and are entitled for **UTTA-Funding**. Fees are published following advice from the Government as to the level of EFTS funding each year. Tuition Fees are correct at time of publication but may be subject to change. Due to a limit imposed on EFTS, UTTA funding may not be available for enrolment late in the year.

## THIS DEGREE PROGRAM QUALIFIES AS A NZQA APPROVED BACHELOR OF RECORDING ARTS

### Entry Requirements

The Degree Program contains an admission requirement at two levels:

#### Level 1 New Zealand Citizens/Permanent Residents

- Minimum age of 17 years
- School Certificate/NCEA Level 1
- Proof of identity
- Adult entry if over 20 years
- A good command of written and oral English
- Entry interview

#### International Students

- A minimum age of 18 years
- Proof of identity
- Equivalent of School Certificate
- IELTS Test Score 6 minimum if English is second language
- Study visa

#### Level 2 New Zealand Citizens/Permanent Residents and International Students

##### Additional pre-entry requirement

Note: Upon successful completion of the Diploma in Audio Engineering (Level 5) comprising Modules RA 100 to RA 202, students may directly enter in the degree programme providing they had initially enrolled in the Diploma in Audio Engineering with a minimum of NCEA Level 3.

Students who do not have this pre-requisite will be required to successfully complete Module 'RAB203-Academic Research and Writing Techniques' before entering Module 'RA203-Industry Perspectives, Issues and Research Techniques' of the degree programme.

### Fee Protection

All administration and advance payments for program fees must be made by **cheque**.

The Administration fee and Program fees remain in trust until the eighth calendar day after commencement of the program.

No refunds will be issued after the eighth calendar day after the commencement date of the program.

### Assignments & Exams

To be granted the Degree the student must pass both the theoretical and practical assignments. The competency grade is equal to 70%.

# CAREER OPTIONS IN THE AUDIO INDUSTRY

## AN OVERVIEW OF YOUR CAREER AS AN AUDIO ENGINEER

### LIVE SOUND REINFORCEMENT

Front of House Engineer	Fold-back Engineer
Rigger	Lugger
Sound System Designer	Sound Technician
Concert Promoter	Booking
Venue Manager	Band Manager
Publicist	Production Manager
Operations Manager	Tour Manager
Instrument Technician	Mobile Recorder

### SOUND HIRE & INSTALLATION CO.

Installers	System Designers
Technicians	Sales
Company Manager	Operations Manager
Operators	Hire Manager

### TAPE DUPLICATION, EDITING & CONFERENCE RECORDING

Duplicator	Editor
Conference Recorder	Co-Ordinator
Sales	

### RADIO BROADCAST

Station Manager	Program Director
Recording Engineer (Commercials)	Mixing Engineer Director (Commercials)
Editor	Cart Dubber
Producer	Radio Operations
Location Sound	OB Operator
Presenter	Administration
Technician	Radio Presenter
Sound Library	

### THEATRE

Producer	Director
Sound Designer	Chief Sound Operator
Stage Sound Engineer	Technician
Radio Microphone Engineer	Editor
Cue Tape Recorder	Studio Engineer
Front of House Sound Operator	Mixing Engineer

### RECORD COMPANY

A&R Manager	Recording Engineer
Mixing Engineer	Mastering Engineer
Producer	Editor
Promoter	Publicist
Distribution	Sales
Administration	Technician
Disc Production	
Disc Cutting	

### RECORDING STUDIO

Studio Owner	Studio Manager
Recording Engineer	Mixing Engineer
Mastering Engineer	Tape Operator
Agent Editor	Dubbing Engineer
Administration	Session Musician

### AUDIO WHOLESALE DISTRIBUTORS

Manager	Technician
Sales	Administration

### MUSIC STORES

Administration	Manager
Sales	Technician

### TELEVISION BROADCAST

Station Manager	Producer
Recording Engineer	Mixing Engineer
Editor	Dubbing Engineer
Location Recorder	Studio Sound Operator
ENG	Control Room Designer
Boom Operator	OB Sound Engineer

### FILM

Location Recorder	Boom Operator
Recording Engineer	Foley Recorder (SFX)
Sound Dubber	Sound Editor
Mixing Engineer Music	Technician
Mixing Engineer Dialogue	Foley Artist
Post Sync Dialogue Engineer	
Mag. Film Machine Operator	

### MISCELLANEOUS

Audio/Visual Production Company  
Court Recorder  
Car HI-FI install/sales/service  
Noise Pollution Consultant  
Disc Mastering  
Record Stores  
HI-FI Stores  
Acoustic Engineer/Consultant  
Equipment Manufacturing  
Music Industry Lawyer  
Music Industry Accountant  
Equipment Representatives

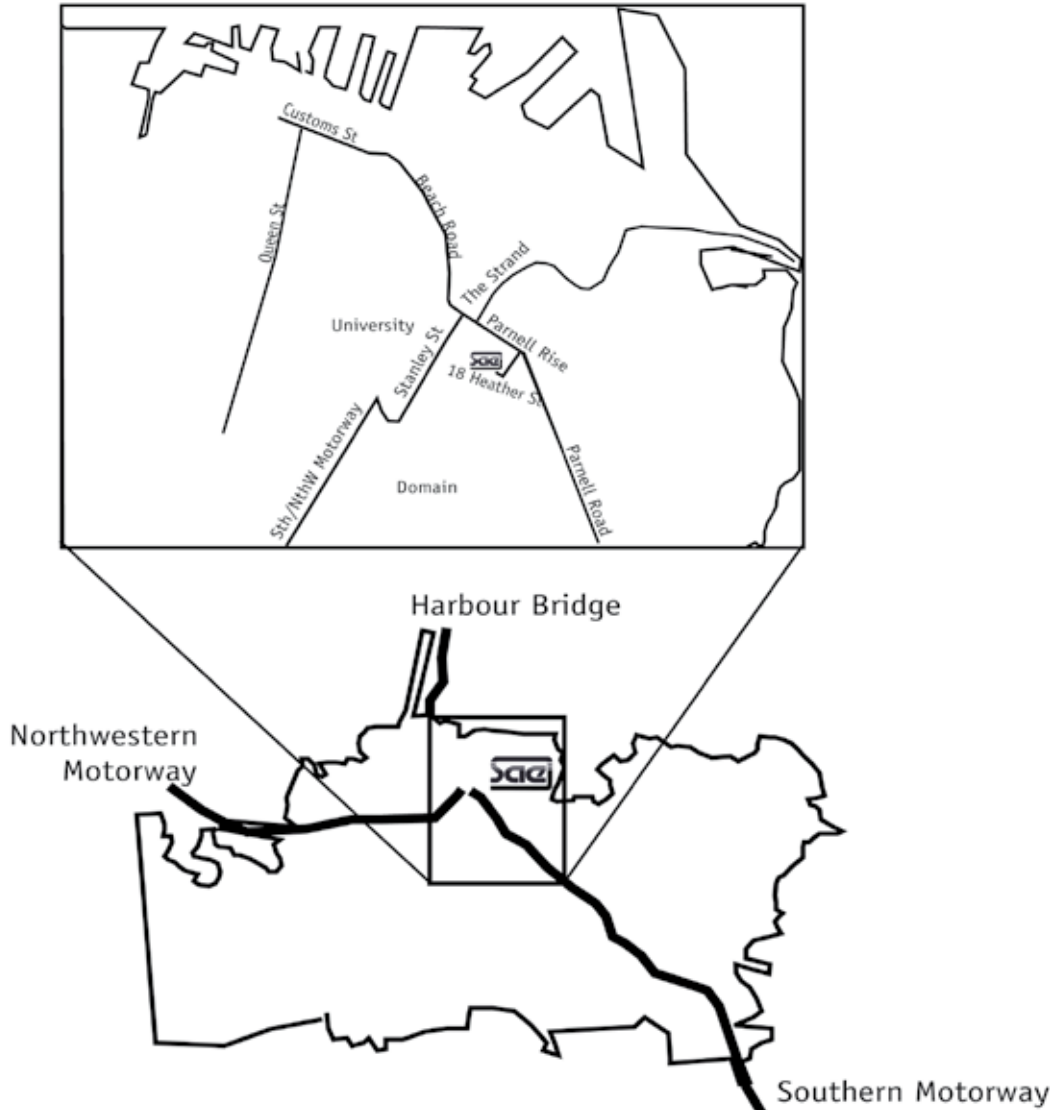
- Most, if not all, of the total list above employ the use of an assistant.



AUCKLAND

NEW ZEALAND 10,12 & 18 Heather St, Parnell, Auckland Tel.(09)373 4712

## HOW TO FIND US



### Car:

**From the Southern Motorway:** Off-ramp 429 Symonds St

-> Exit 429b Wellesley St -> Exit 429c Port -> Stanley St -> turn right on Parnell Rise -> turn right to Heather St

**From the North Western Motorway:** Motorway terminates on Stanley St -> turn right on Parnell Rise -> turn right to Heather St

**From North Shore:** Over harbour bridge -> Exit 426

Helensville and Port -> Exit 426b Port -> Go to Stanley St intersection > turn right into Parnell Rise -> turn right into Heather St

**From City:** Customs St -> Beach Rd -> Parnell Rise -> turn right to Heather St

### By Bus:

Get off the LINK-Bus at station "Parnell"

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